

**No. 17/1/2010-FFD**

**8<sup>th</sup> March,, 2011.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Madam,

The Directorate of Film Festivals, Ministry of Information & Broadcasting, Government of India organizes various events like International Film festival of India, National Film Awards, Indian Panorama screenings etc. For this, the Directorate provides air-passage to participating delegates from India and abroad. The approximate requirement is as under:-

(a) Arranging about 30 economy class domestic air tickets for the Jury Members for performance of air-journey(s).

(b) Arranging about 120 economy class air tickets to be provided to the Award Winners for attending the National Film Award function to be held in the next financial year at New Delhi. The bulk of guests will be coming from Mumbai, Kolkatta, Chennai, Bangalore, Hyderabad, Trivandrum etc.

(c) Arranging about 15-20 domestic air tickets for the Jury Members for performance of air-journey(s) for attending the Jury screenings of Indian Panorama, 2010 at New Delhi.

(d) Arranging about 70 air ticket for travel of officers within India.

2. In addition to above, the Directorate also books air tickets for Domestic and International Sector for officials/non-official members for participation in foreign film festivals as well festivals under Cultural Exchange Programmes abroad and various activities etc. throughout the year.

3. The booking of air-passage mentioned about is required to be done through Air India, Indian Airlines or any other airlines in private sector at most competitive prices being offered for the date and sector of the journey. Various incentives schemes and concessional fares offered by the airlines will also have to be utilised for the purpose.

Keeping the volume of business given by this Directorate to the hired agency, the agency will ensure upgradation of 15 economy class ticket to business in domestic circuit on complimentary basis during the year 2011-12.

4. The Directorate of Film Festivals, Ministry of Information & Broadcasting in collaboration with Entertainment Society of Goa, Government of Goa organises International Film Festival of India in the month of November, 2011 at Goa.

For this purpose, film personalities from across the world are invited and arrangements are made for their travel plan. About 200 film personalities/delegates come for the International Film Festival of India.

For this purpose, a separate Desk will be set up from October, 2011 to work out the details and book the tickets.

The payment for tickets etc. will be made by Entertainment Society of Goa, Government of Goa and all settlement will be dealt with them only.

5. In case you are interested in handling the air-ticketing of these prestigious events, you are requested to furnish the schedule of charges/discounts along with terms and conditions thereof as well as the facilities to be provided for smooth handling of the festival on complimentary basis. The salient items of work expected on complimentary basis are mentioned below:-

- (i) Transfer of Jury Members, delegates, award winners from/to National/International airports to/from hotel;
- (ii) Fixing itinerary of the awardees, jury members etc. booking them on the date and sector convenient to them and sending confirmed tickets to them.
- (iii) Any other facility such transportation of delegates from/to airport to Hotel.

5. It would be appreciated if your reply reaches in sealed cover addressed to the Director, Directorate of Film Festivals, Ministry of Information & Broadcasting, Sirifort Cultural Complex, August Kranti Marg, New Delhi-110049 by **4.00 P.M. on 18-3-2011 positively** failing which it will be presumed that you are not interested in handling this assignment.

The period for selecting the Travel Agency will be for the financial year from 1-4-2011 to 31-3-2012. The Director, Directorate of Film Festivals reserves the right to reject any/all offers without any prejudice and assigning any reach thereof.

Yours faithfully,  
( **Anurag Misra** )  
Director (A)  
T.No.26499356